



# 2023 Tennessee County Services Fall Conference & Trade Show

# Registration Form

October 18-20, 2023 Chattanooga Convention Center 2023 Hamilton County, Chattanooga

Please type or print clearly all information requested below.

Duplicate this form, as necessary.

Registration forms, on-line registration with payment, and additional conference information is available at: [www.tncounties.org](http://www.tncounties.org).

## Registration Fees

County Officials..... \$350  
 (Mayor, Executive, Commissioner and Highway Official)

County Staff/Non-County Officials..... \$375

Spouses/Guests..... \$100

### Do you plan to attend the Awards Banquet?

- Yes  
 No

County or Organization: \_\_\_\_\_

Name: \_\_\_\_\_

As you would like it to appear on name badge

Email: \_\_\_\_\_

Email must be provided to receive confirmation of registration.

Spouse/Guests: (if applicable)

Spouse/Guest Name: \_\_\_\_\_

As you would like it to appear on name badge

Title: Select only one

- County Mayor  Highway Official  
 County Executive  County Staff  
 County Commissioner  Other \_\_\_\_\_

### Dietary Restrictions

- Vegetarian  Food Allergies  
 Vegan Type? \_\_\_\_\_  
 Gluten-Free  Other \_\_\_\_\_

## Spouse/Guest Program - \$10

THURSDAY, OCTOBER 19, 2023

Details Coming Soon: We are looking for a great location for our annual spouse tour.

Advance Sign-up is required. Limited to 50 participants. Payment must accompany registration

**NOTE: You must register for the conference as a spouse/guest to participate in this tour.**

### Do you plan to attend the spouse tour?

- Yes  
 No

The spouse registration fee helps TCSA to defray a small portion of the meals provided to all attendees.

If you would like to participate in the optional spouse/guest tour, there will an additional nominal \$10 charge.



Special Services (if applicable)

- Yes, I will require assistance. Please explain.

**Payment Policy:** Conference registration fee MUST accompany this form. Send checks to Tennessee County Services Association. All fees must be paid in full to obtain your name badge and event tickets at the conference.

**Credit Card Payments:** Now accepting VISA, MasterCard, Discover and American Express. To pay by credit card, please call the TCSA office at (615) 532-3767 or register at [www.tncounties.org](http://www.tncounties.org).

**Cancellation Policy:** Refund of conference fee, less a \$25 administration fee, will be made if notice of cancellation is made no later than September 23, 2022. After that date, no refund will be made. If you cannot attend, you may transfer your registration to another person in your county.

**Notice:** In consideration for registration for this conference, the registrant, for self and others subject to the registration, agrees to hold harmless the Tennessee County Services Association, the employees, agents and assigns for any liability as to any injury, damage, illness, or loss to person or property during the term of the conference and all times attendant thereto.

**No-Show Policy:** No shows forfeit the registration fee. Please notify TCSA by calling (615) 532-3767 if you cannot attend. Substitutions accepted.

**Hotel Accommodations:** The 2023 TCSA Fall Conference & Trade Show will be held October 18-20, 2023. We have two room blocks available.

**Chattanooga Marriott** 2 Carter Street. Reservations may be made by calling 866-912-1083. Group Name Tennessee County Services Association, rate \$159, Cut-off Date: Sept 20, 2023

**The Read House**, 107 West MLK Blvd. Reservations may be made by calling 423-266-4121, Dial 1. Group Name: Tennessee County Services Association. Rate \$109, Cut-off Date: Sept 18, 2023

Please be considerate of others when making your hotel reservations by reserving no more than two (2) rooms in your name, so that all counties that wish to stay at the conference hotel have that opportunity. Thank you for your cooperation!

Please return your completed conference registration form and payment to:

Tennessee County Services Association  
226 Anne Dallas Dudley Blvd, Suite 700  
Nashville, TN 37219-1896

Or fax completed forms to (615) 532-3769